



Protocol for Mentors

- As a mentor, you are the connection between the applicant and the chapter; his understanding of our pursuit of excellence and the brotherhood of singing will be heavily influenced by your attitude and actions.
- After successfully passing Vocal Assessment, the applicant is assigned a Mentor, introduced by the Mentor Coordinator.
- Mentor should be aware of the following:
 - Make sure the applicant has all the paperwork needed.
 - Get the applicant's pertinent data (i.e., phone no., e-mail, address, etc.)
 - Spend casual time giving the applicant some pertinent history of the Masters of Harmony.
 - Call the applicant each week to make sure he is going to be at rehearsal.
 - Make sure the applicant is aware of what is expected of him. This is very important when it comes to singing during our "Championship Year."
 - Provide the applicant with our jobs list and explain how each member is to take on a job to assist the chapter.
 - Each week, ask if there are any signatures the applicant needs. Introduce him to the people he needs at each stage, and assist applicant in getting the required signatures on the Applicant Routing Form.
 - Give the applicant encouragement as he moves through the intake process.
 - When the applicant is ready to do his taping, stand next to him as he records, if feasible (check with your section leader).
 - If the applicant is satisfied with his recording, make sure it gets to his section leader.
 - If the applicant does not pass his first taping, give him encouragement to continue the process.
 - Give the applicant help and encouragement in passing his visual audition.
 - If the applicant ultimately does not pass his auditions(s), give him options of other chapters where he might want to sing and hone his skills, and maybe attempt the audition again after singing for a while. We want to retain him for the Society.
 - Once the applicant passes his auditions, make sure you have sufficient background information (family, occupation, prior singing experience) to introduce him to the Music Committee and the chapter.

Any other help you can give the applicant to make his transition from singer to MOH member will be appreciated. Remember, some of his confidence in his ability to pass his auditions will come from your positive involvement. The more involved you are, the better chance the applicant will have.